

# Microsoft 365 Copilot Accelerator + LPR

Prepare your organization to unleash Microsoft 365 Copilot and boost productivity.



## OVERVIEW

### Your Path to Microsoft 365 Copilot Success

Empower your organization to unlock the full potential of Microsoft 365 Copilot with confidence. This Microsoft 365 Accelerator + LPR focuses on educating key stakeholders, validating organizational readiness, identifying impactful use cases, and driving a safe, rapid initial adoption. Seamlessly realize the transformative business benefits of Copilot while ensuring a smooth and effective integration into your workflows.

## OUR APPROACH

The Copilot Accelerator + LPR (Limited Product Release) is a tailored service designed to streamline the integration and adoption of Microsoft 365 Copilot within organizations. This service provides key stakeholders with in-depth education on Copilot's functionality, ensuring a clear understanding of its capabilities and benefits. It includes a thorough readiness assessment to evaluate the organization's preparedness for implementation, identifies high-impact initial use cases, and facilitates a controlled pilot phase with a select user group.

By combining strategic planning with hands-on execution, the Copilot Accelerator + LPR ensures a seamless, well-supported transition to Microsoft 365 Copilot, driving organizational success from the outset.

## IS IT FOR MY ORGANIZATION?

This service is ideal for organizations of any size, including private businesses, K-12 and higher education institutions, and municipalities. It is specifically designed for organizations that are ready to purchase or have already purchased licenses for Microsoft 365 Copilot, ensuring they are fully equipped to maximize the value of this tool.

## KEY BENEFITS

The Copilot Accelerator + LPR helps organizations assess, implement and adopt Microsoft 365 Copilot by addressing common challenges with strategic solutions. We educate on Copilot's capabilities, ensure technical readiness, and secure data. By identifying high-value use cases and using change management strategies, we maximize user engagement and secure executive buy-in for successful implementation.



### EVALUATION OF YOUR ORGANIZATION READINESS

Conduct a rapid and comprehensive evaluation of your organization's readiness for Microsoft 365 Copilot, covering aspects such as technical readiness, data security & compliance, and adoption success.



### GAIN INTELLIGENCE INTO YOUR DATA SECURITY

Gain intelligence into your data security and content management best practices and learn how to apply them to your Microsoft 365 Copilot usage to ensure compliance and protection of your sensitive information.



### SET YOUR ORGANIZATION UP FOR SUCCESS

Receive an actionable roadmap and a management briefing to ensure your organization maximizes its AI investment.



### STREAMLINED ADOPTION & ENGAGEMENT

Through effective change management strategies, we help boost user adoption and engagement while minimizing resistance. Additionally, we provide tools and insights to secure executive buy-in, aligning leadership with your Copilot implementation strategy for long-term success.

## PROJECT MANAGEMENT

## DESIGN & PLANNING

## IMPLEMENTATION

### WHAT'S INCLUDED

#### PROJECT INITIATION

Establish project team  
Develop plan and timeline  
Kick-off meeting

#### STAKEHOLDER PLAN

Develop engagement plan

#### PROJECT MANAGEMENT

Scheduling  
Manage plan  
Manage escalation  
Coordination

#### ART OF THE POSSIBLE

Inform, educate, understand, and demonstrate Microsoft Copilot.

#### LITE TECHNICAL READINESS ASSESSMENT

Review Microsoft licensing  
Review Microsoft 365 Apps  
Review settings for New Outlook  
Review Loop enablement

#### LITE BUSINESS DISCOVERY

Uncover relevant Microsoft 365 Copilot use cases.

#### LITE INFORMATION GOVERNANCE ASSESSMENT

Collect and review current state security and content management details  
Security Assessment  
Content Management Lifecycle  
Tips, guidelines, best practices, and high-level direction to mitigate risks

#### LITE ADOPTION & CHANGE MANAGEMENT

Collect and review current state security and content management details  
Security Assessment  
Content Management Lifecycle  
Tips, guidelines, best practices, and high-level direction to mitigate risks

#### HIGH LEVEL ROADMAP & EXECUTIVE BRIEFING

Assessment and roadmap report  
High-level definition of priority readiness projects  
Executive summary  
High level benefits  
Discuss next steps

Design and establishment of a Copilot Centre of Excellence  
License enablement  
Use case training  
Drop-in coaching and support  
User experience feedback  
Copilot usage reports

## About Softlanding

Founded in 2000, Softlanding is a leading provider of cloud, professional, and managed IT services. We are a multi-award-winning Microsoft Solutions Partner with 6 Microsoft Solutions Designations and 11 Microsoft Specializations. We use our experience and expertise to solve our client's business challenges while creating a solid foundation for growth strategies, flexibility and scalability.

Softlanding is part of MSP Corp, a collective of diverse IT Services providers that combine their skills and expertise to empower organizations to thrive in the ever-changing digital landscape.